



Proposal for SGA Coffee Event

Event Name: Weekly Coffee Hour with SGA

Submitted By: Tehreem Nadeem, Vice President, Student Government Association (SGA)

Event Frequency: last three Thursday of the months

Dates :

March

13 march, Thursday in Voorhees

20 march Thursday in academic lobby

27 march Thursday in Namm cafeteria

Aprils

3rd April Thursday in Voorhees

10 April Thursday in academic lobby

24 April Thursday, in Namm cafeteria

May

8th may in Voorhees

Event Time: 10:00 AM - 11:30 AM

Event Locations:

- Voorhees Building
- Namm Cafeteria
- Academic Lobby

Event Overview:

The Weekly Coffee Hour with SGA aims to foster student engagement by creating a welcoming space where students can connect with their representatives over coffee and light refreshments. This initiative will serve as a platform for open discussions, networking, and sharing student concerns, ensuring that the SGA remains accessible and responsive to the student body's needs.

Objectives:

- Provide students with a comfortable space to engage with SGA representatives.
- Strengthen communication between the student body and SGA.
- Gather student feedback on campus issues, events, and policies.
- Promote SGA initiatives, events, and available resources.
- Foster a sense of community within the college.

Event Structure:

- **Setup:** A designated table with coffee, tea, and light refreshments will be arranged at each location.
- **SGA Representation:** At least two SGA members will be present at each location to engage with students.
- **Student Interaction:** Students will be encouraged to voice their concerns, ask questions, and provide feedback in an informal setting.
- **Promotional Materials:** Flyers, banners, and social media promotions will be used to raise awareness about the event.

Logistics & Requirements:

- **Beverages & Snacks:** Coffee, tea, and light refreshments will be arranged through the SGA budget.
- **Tables & Seating:** Coordinated with facilities management to ensure proper setup at each location.

- **Marketing & Outreach:** Digital and physical flyers, emails, and social media promotions.
- **Volunteers & SGA Members:** A sign-up schedule to ensure proper representation at all locations.

Expected Outcomes:

- Increased student engagement with SGA.
- Enhanced communication and transparency between students and their representatives.
- Valuable student feedback that can help shape SGA initiatives and advocacy efforts.
- Strengthened community and campus culture.

Conclusion:

The Weekly Coffee Hour with SGA is an initiative designed to bridge the gap between students and their representatives in a relaxed and welcoming environment. By facilitating open dialogue, this event will empower students to voice their concerns and actively participate in campus life while enjoying complimentary coffee and refreshments. With consistent implementation, this initiative can enhance student involvement and satisfaction with their college experience.

Submitted by:

Tehreem Nadeem

Vice President

Student Government Association (SGA)

New York City College of Technology

Date: 02-13-2024

TOTAL BUDGET FOR THE EVENT 2000 DOLLAR

